

Agenda for CASE Executive Board Meeting, 2020

Council of Asian Science Editors

7th Executive Board Meeting, Virtual meeting via Zoom

Date & Time: 14th July, 2020, 11.00 am to 12.00 noon

Virtual meeting via Zoom

Attendees: R. Subramaniam, D. Basil, J. Yang, T. Nakayama, W. Komang, B.T. Long,
J.I. Jin, J.K. Ha, H.S. Kim, S. Huh, C.H. Yun, H.K. Kim, J.S. Yun

Absent with Apologies: Y. Farina, K.H. Kim

Part I: WELCOME AND FORMAL PROCEDURES

- Welcome address by CASE President
- Introduction of Delegates
- Confirmation of Minutes of 6th Meeting (Appendix 1).

Part II: REPORTS, PROPOSALS & FUTURE PLANS

A. Reports

1. CASE Membership
2. CASE Accounts
3. CASE Activities:
 - 1) 6th CASE Executive Board Meeting (2019) & Scholarly Publication Workshop, held at Mercure Ambassador Gangnam Sodowe in Seoul, Korea from July 1-3, 2019
 - 2) Updates on activities of Committees
 - 3). Updates on activities of KCSE, VASE and IASJE
 - 4). Update on Science Editing

B. Proposals

1. Amendments to the Statute
 - 1) Article 3. General Assembly, 3.1. Assembly Meeting

The regular General Assembly (GA) meeting shall be held once every two years. **In some cases, a GA meeting can also be held via any means of telecommunication, thus allowing for collective deliberations (i.e. virtual meeting, emailing).** An extraordinary General Assembly meeting may be called by the president upon the petition by at least one-third of the members. The quorum for meetings of the General Assembly shall be 10% of the members.

- 2) Article 2.5. Executive Board

The administration of CASE shall be effected through the Executive Board, which shall meet at least once a year. **A meeting of the Executive Board can also be held via any means of telecommunication, thus allowing for collective deliberations (i.e. virtual meeting, emailing).** The quorum for the Meeting of the Executive Board shall be at least half the number of

voting Executive Board Members, and resolutions shall be decided by a simple majority of the Executive Board Members.

2. Status of 2020 CASE virtual conference (The 6th Asian Science Editors Conference and Workshop 2020) – dates and host country for the conference.

C. Future plans

1. Schedule of GA (by email)

8/1 Request for President/SG's approval and others (10 days' notice)

8/10 Closing date and time for submission of nominations for office bearers (Voting shall be open till 10th July 2020 midnight)

8/15 Announcement of new EB members (President, SG and Chairs) (2020-2022).

2. 7th Asian Science Editors Conference and Workshop: date and venue

Possible venues for CASE2021 and CASE 2022:

1) Japan (suggested by T. Nakayama at 6th EB meeting)

2) Malaysia (The local organizing committee is hoping that Malaysia can still host the conference in 2021. Suggested by Y. Farina)

3. 8th Executive Board Meeting (2021): date and venue

D. Other business

Note on CASE administration

Since 2014, KCSE has been the main driver of support for CASE. Due to the recent dip in revenue stream of KCSE and the COVID-19 pandemic, the financial aid provided by KCSE for CASE will be maintained till 31 August 2020. In view of this, secretarial support for CASE has been affected, and a secretary cannot be hired. With effect from August 2020, the new SG of CASE will administer CASE with the support of the secretary of KCSE.

As CASE has established a track record since its inception, it is imperative to sustain this momentum in the face of challenges ahead. The need to secure new sources of funding is thus imperative. Members of the Executive Board are requested to propose suggestions on how CASE can overcome constraints and raise revenue as well as seek support in kind, where possible.

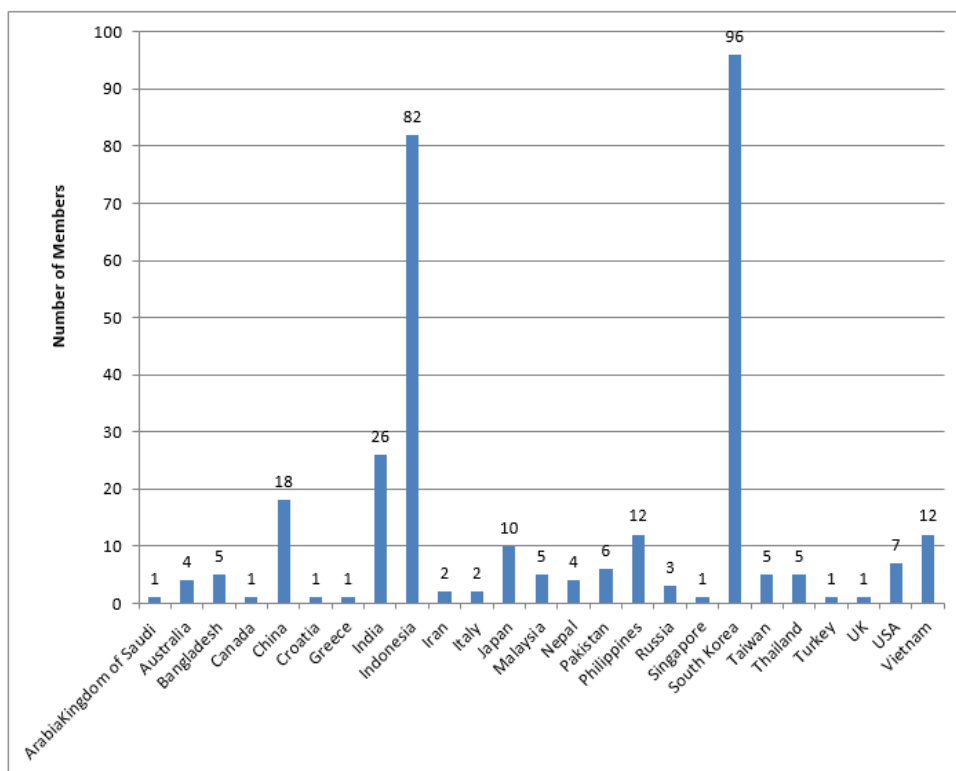
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Appendix

1. CASE Membership

- **Membership: Total Numbers 311 (As on June 2020)**

Country	Members
ArabiaKingdom of Saudi	1
Australia	4
Bangladesh	5
Canada	1
China	18
Croatia	1
Greece	1
India	26
Indonesia	82
Iran	2
Italy	2
Japan	10
Malaysia	5
Nepal	4
Pakistan	6
Philippines	12
Russia	3
Singapore	1
South Korea	96
Taiwan	5
Thailand	5
Turkey	1
UK	1
USA	7
Vietnam	12
Total	311



2. CASE Accounts

CASE Budget (2018–19)

Revenue		2018(Jan-Dec)	2019(Jan-Dec)
		USD	USD
Sponsorship	KCSE	22,000	10,435
	KISTI	0	2,609
	Elsevier	3,000	0
	Editage	3,000	2,609
Registration fee(CASE conference)		3,500	0
The balance		2,000	2,000
Total		33,500	17,653

Expenditure		2018(Jan-Dec)	2019(Jan-Dec)
		USD	USD
Conference/workshops		18,000	6,957
Meetings		500	0
Publication (News letter, etc)		0	0
Salary		11,000	10,435
Administration (website, etc)		2,000	0
The balance		2,000	261
Total		33,500	17,653

3. CASE Activities

- 1). 2019 CASE EB Meeting(6th) & Scholarly Publication Workshop**
- 2). Committee Activities Reports**
- 3). Activities of KCSE, VASE and IASJE**
- 4). Status of Science Editing**